

Charity registration number SC050112 (Scotland)

SCOTTISH INTENSIVE CARE SOCIETY SCIO
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

SCOTTISH INTENSIVE CARE SOCIETY SCIO

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Dr B Miles
Dr I Macleod
Dr P Austin
Dr J Smith
Dr S Wilson
Dr I Quasim
Dr B Digby
Dr L Hogg
Dr S McNeill
Dr H Tyler
Dr J Selfridge
L Hughes
Dr S Mclean

Charity number (Scotland)

SC050112

Bankers

The Royal Bank of Scotland
339 Byres Road
Glasgow
G12 8QP

Principal address

Glasgow Royal Infirmary
Intensive Care Unit
84 Castle Street
Glasgow
United Kingdom
G4 0SF

Independent examiner

John S Anderson CA
French Duncan LLP trading as AAB
Macfarlane Gray House
Castlecraig Business Park
Springbank Road
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FK7 7WT

SCOTTISH INTENSIVE CARE SOCIETY SCIO

CONTENTS

	Page
Trustees' report	1 - 4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 14

SCOTTISH INTENSIVE CARE SOCIETY SCIO

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (second edition - October 2019) (effective 1 January 2019).

Objectives and activities

The main objective of the charity falls under Section 7(2) (b) the advancement of education.

To this end the SICS is involved in several activities through organised meetings, educational resource development, support of research networks, travel fellowships and awards in support of presented educational material. This year saw the Society returning to normal activities as the Intensive Care world emerged from the Covid 19 pandemic. We were able to hold a face to face educational meeting and members were able to undertake travel for educational purposes.

For the year to 31st March 2023 the following activities occurred to meet the stated objectives:

- The maintenance of the Scottish Intensive Care Society website which provides education resources including learning modules, the advertising of educational events and the booking system for some SICS events.
- Widespread collaboration and education across the country. We held a successful 2 day conference on 2nd and 3rd March 2023.

We held a series of workshops to examine the future of the Society and how it should develop.

Web based resources include:

www.scottishintensivecare.org.uk/

www.sicsag.scot.nhs.uk (in collaboration with ISD a division of NHS NSS)

These websites contain extensive educational resources, links to other educational materials, patient directed information and SICS meetings booking facilities.

Achievements and performance

The Society continues to make a major contribution to the development of Intensive Care in Scotland across a broad range of domains including education, audit and quality improvement, work force planning, training and evaluation of service needs and development. The Society continues to work in collaboration with national bodies and the Scottish government in helping deliver both a first-class critical care service in Scotland and a service that supports national health goals. This year has seen the ICU community at the very heart of the NHS continuing the response to the COVID 19 pandemic and also the remobilisation of services to support critically ill patients. Members of the organisation have been central to policy making, education and management of both COVID and the NHS Remobilisation policy.

Our research portfolio has also increased, with many members involved in analysing new treatments and their effectiveness within the population.

In this financial year we have held 2 educational meetings to support the membership. The first meeting was held on line due to the pandemic and covered a wide variety of educational topics and evaluated very well.

In March 2023, we returned to a face to face conference which saw over 400 members of the Critical Care community in Scotland come together to learn, share and connect for the first time since early 2020. This was an excellent event with expert speakers informing the community of advances in critical care practice.

We supported 2 educational grants of £3,000 each.

We began the process of modernising our website to make it more interactive and useful for the membership. This project will be completed in the next financial year.

SCOTTISH INTENSIVE CARE SOCIETY SCIO

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

The Society has had a successful year, returning to usual activities. The main streams of income continue to be subscriptions and profit from educational meetings.

The bank accounts are held in 3 separate accounts 1) Main current account 2) Reserve account and 3) Education.

As detailed in last years accounts, there are restricted monies totalling £6,920.56 which were donated for the specific purpose of rehabilitation within ICU in Scotland. None of this money has been used in this financial year. It continues to sit within the main account.

Reserves policy

The SICS Council decided that for the purposes of stability and future viability of the society, a minimum of twice the outlay costs for the main financial activity of the society, namely the Annual Scientific Meeting (ASM), should be retained. The average outlay cost of the ASM is now approximately £40,000, prior to any income in the form of delegate fees and industry sponsored trade stands. The total amount held in the Reserve account at 31 March 2023 is £97,467.

Principal funding sources

- Full and associate members are required to pay an annual subscription.
- Delegates at organised meetings are required to pay attendance fees and any other associated costs such as accommodation.
- Sponsorship of industry trade stands at SICS organised meetings.

Subscriptions are collected by direct debit mandate (DDM) through the services of a third party, The Association of Anaesthetists of Great Britain & Ireland (AAGBI).

Investment policy and objectives

Funds are mainly kept within current accounts to ensure ready access to sufficient funds for the purpose of organising the principal activities of the SICS.

A significant sum of £97,467 is currently retained within a reserve account paying a bonus related rate of interest if left untouched for 1 year. This reserve account is intended to hold reserves commensurate with expenditure on the ASM.

Risk management

The main risk to the Society comes through the running of the annual scientific meeting which contributes greatly to the main aim of the SICS as outlined in the constitution, namely, to promote knowledge and education in Intensive Care Medicine. The financial running of the SICS concentrates on maintenance of reserves with the goal of ensuring twice the costs of providing this meeting can be covered.

Plans for future periods

The Society will continue to innovate and educate members and achieve its stated objectives.

The Society will continue to support its educational activities including educational meetings, travel and educational grants, e-learning, educational materials on the SICS website as well as research in Scotland. The educational material available on the SICS website for health care professionals as well as for patients and relatives are being continuously updated.

SCOTTISH INTENSIVE CARE SOCIETY SCIO

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Going Concern

After making appropriate enquiries, the Trustees' have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details are given in the accounting policy 1.2.

Structure, governance and management

Governing document

The Society is a charity registered in Scotland and became a SCIO on 24th April 2020. The Society has been in existence for almost 30 years and has between 500 and 600 members. It is governed by a constitution dated January 2020.

Trustees

The trustees who served during the year and up to the date of approval of the financial statements were:

Dr B Miles

Dr I Macleod

Dr S Cole (Resigned 1 January 2023)

Dr P Austin

Dr J Smith

Dr S Wilson

Dr I Quasim

Dr B Digby

Dr L Hogg

Dr R Clark (Resigned 1 January 2023)

Dr L Allen (Resigned 1 January 2023)

Dr S McNeill

Dr H Tyler

Dr J Selfridge

L Hughes

Dr S Mclean

Induction and training of new trustees

All elected council members are informed of their expected duties including familiarisation with the responsibilities associated with charitable status as outlined in OSCR publications.

Organisational structure

Membership of the SICS falls into the following categories:

- Full membership - open to any registered medical practitioner.
- Associate membership - open to any other health care professional.
- Honorary membership - bestowed by the Council on any person felt to be deserving, based upon their contribution to Intensive Care Medicine in Scotland.
- Student membership - open to students undertaking studies related to critical care.

The Society is run by a council of elected members from the Scottish Critical Care community who hold membership of the society as outlined above.

Council formally meet 3 times per year.

Office bearers are elected by council members.

All members of the Society are invited to attend the annual general meeting of the SICS currently held in May. The meeting was initially due to be held in January but do to on going pressure from Covid 19 this was postponed until after the year end.

SCOTTISH INTENSIVE CARE SOCIETY SCIO

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Sub-committees

To facilitate the work of the society several sub-committees are in existence:

- Scottish Intensive Care Society Audit Group (SICSAG)
- SICS Education Group
- SICS Trainee's group

All committees report their activities through the regular council meetings.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

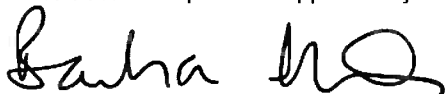
The law applicable to charities in Scotland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.



Dr B Miles
Trustee

18 December 2023

SCOTTISH INTENSIVE CARE SOCIETY SCIO

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SCOTTISH INTENSIVE CARE SOCIETY SCIO

I report on the financial statements of the charity for the year ended 31 March 2023, which are set out on pages 6 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



John S Anderson CA
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United Kingdom

Dated: 18 December 2023

SCOTTISH INTENSIVE CARE SOCIETY SCIO

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Donations and legacies	3	-	-	-	4,500	-	4,500
Charitable activities	4	185,818	-	185,818	22,911	3,000	25,911
Investments	5	427	-	427	10	-	10
Total income		186,245	-	186,245	27,421	3,000	30,421
Expenditure on:							
Charitable activities	6	132,063	-	132,063	15,586	-	15,586
Gross transfers between funds		-	-	-	(3,921)	3,921	-
Net income for the year/ Net movement in funds		54,182	-	54,182	7,914	6,921	14,835
Fund balances at 1 April 2022		197,301	6,921	204,222	189,387	-	189,387
Fund balances at 31 March 2023		251,483	6,921	258,404	197,301	6,921	204,222

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

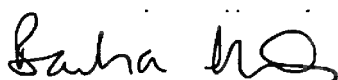
SCOTTISH INTENSIVE CARE SOCIETY SCIO

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Debtors	10	3,495		2,400	
Cash at bank and in hand		257,009		203,778	
		<u>260,504</u>		<u>206,178</u>	
Creditors: amounts falling due within one year	11	(2,100)		(1,956)	
Net current assets			<u>258,404</u>		<u>204,222</u>
Income funds					
Restricted funds	12		6,921		6,921
Unrestricted funds			251,483		197,301
			<u>258,404</u>		<u>204,222</u>

The financial statements were approved by the Trustees on 18 December 2023



Dr B Miles
Trustee



Dr I Macleod
Trustee

SCOTTISH INTENSIVE CARE SOCIETY SCIO

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

The society is a charity registered in Scotland on 24th April 2020. The society incorporated as a SCIO on this date. Merged accounts principles were applied in accordance with the Statement of Recommended Practice (SORP). Previous to that, the society that has been in existence for over 18 years and has between 500 and 600 members.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (second edition - October 2019) (effective January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees' have reviewed the future funding and activities of the Charity including current economic uncertainties and inflationary pressures. The Trustees' have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Charity continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably

Donations

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Donations of goods and services

Assets for distribution are recognised only when distributed. Assets given for use by the charity are recognised when receivable. Stocks of undistributed donated goods are not valued for balance sheet purposes.

Membership Income

Membership Subscriptions are included in the year in which the charity becomes entitled to the resource.

SCOTTISH INTENSIVE CARE SOCIETY SCIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Income from charitable activities

Income from charitable activities includes income from activities or where entitlement is subject to specific performance conditions is recognised as earned (as the related service is provided).

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

1.6 Intangible fixed assets other than goodwill

Intangible assets comprise of website development costs. Such assets are defined as having finite useful lives and the costs are amortised on a straight line basis over their estimated useful life of 3 years. Intangible assets are stated at costs less amortisation and are reviewed for impairment whenever there is an indication that the carrying value may be impaired.

1.7 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

SCOTTISH INTENSIVE CARE SOCIETY SCIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies

	Total	Unrestricted funds
	2023	2022
	£	£
Donated goods and services	-	4,500

4 Charitable activities

	General activities 2023	General activities 2022
	£	£
Annual scientific meeting	164,281	-
Subscriptions	21,537	22,906
Charitable contribution	-	3,005
	<u>185,818</u>	<u>25,911</u>
Analysis by fund		
Unrestricted funds	185,818	22,911
Restricted funds	-	3,000

5 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	427	10

SCOTTISH INTENSIVE CARE SOCIETY SCIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

6 Charitable activities

	General activities 2023 £	General activities 2022 £
Annual scientific meeting expenses	107,763	-
Education meeting expenses	2,615	-
Website	2,171	2,232
Bank charges	87	46
Travel fellow expenses	2,498	-
Grants awarded	7,000	-
Insurance	3,527	3,440
Sundry expenses	158	100
Prizes	350	300
Donations	-	4,500
	<u>126,169</u>	<u>10,618</u>
Share of support costs (see note 7)	3,759	2,977
Share of governance costs (see note 7)	2,135	1,991
	<u>132,063</u>	<u>15,586</u>

7 Support costs

	Support costs £	Governance costs £	2023		Governance costs £	2022 £
	£	£	Support costs £	Governance costs £	£	£
Administrative expenses	3,759	-	3,759	2,977	-	2,977
Legal and professional Accountancy fees	-	35	35	-	35	35
	-	2,100	2,100	-	1,956	1,956
	<u>3,759</u>	<u>2,135</u>	<u>5,894</u>	<u>2,977</u>	<u>1,991</u>	<u>4,968</u>
Analysed between Charitable activities	<u>3,759</u>	<u>2,135</u>	<u>5,894</u>	<u>2,977</u>	<u>1,991</u>	<u>4,968</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, but five of them were reimbursed a total of £3,446 in expenses (2022: two were reimbursed £100).

SCOTTISH INTENSIVE CARE SOCIETY SCIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

9 Intangible fixed assets

Website development
£

Cost

At 1 April 2022 and 31 March 2023

3,660

Amortisation and impairment

At 1 April 2022 and 31 March 2023

3,660

Carrying amount

At 31 March 2023

-

At 31 March 2022

-

10 Debtors

2023 2022

Amounts falling due within one year:

£

£

Prepayments and accrued income

3,495

2,400

11 Creditors: amounts falling due within one year

2023 2022

£

£

Accruals and deferred income

2,100

1,956

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds	
	Incoming resources	Transfers	Balance at 1 April 2022	Incoming resources	Balance at 31 March 2023
	£	£	£	£	£
Rehabilitation fund	3,000	3,921	6,921	-	6,921

SCOTTISH INTENSIVE CARE SOCIETY SCIO
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

13 Unrestricted funds

These are unrestricted funds which are material to the charity made up as follows;

	Movement in funds		Movement in funds		Movement in funds			
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2022 £	Incoming resources £	Resources expended 31 March 2023 £	Balance at 31 March 2023 £
General funds	189,387	27,421	(15,586)	(3,921)	197,301	186,245	(132,063)	251,483

SCOTTISH INTENSIVE CARE SOCIETY SCIO

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

14 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Current assets/(liabilities)	251,483	6,921	258,404	197,301	6,921	204,222
	<u>251,483</u>	<u>6,921</u>	<u>258,404</u>	<u>197,301</u>	<u>6,921</u>	<u>204,222</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).